Prime Islami Life Insurance Limited

ISO 9001 : 2015

January 05, 2020

Office Order No.:04-2020

Further to our Office Order No.: 353-2019 Dated November 14, 2019, this is to inform that deputation of Ms. Laila Arjumand Banu (0849), SEO, Policy Servicing Dept., and Ms. Selina Akter (1376), Officer, IT Dept., Combined Service Centre, Head Office, Dhaka is hereby extended further 15 (Fifteen) working Days and they are advised to continue their work at Establishment Department up to 23/01/2020.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Copy Forwarded to:

- Ms. Laila Arjumand Banu (0849), SEO
- Ms. Selina Akter (1376), Officer.

C.C. to: for kind information:

- 1. The Chief Executive Officer.
- 2. The DMD & CFO.
- 3. The SEVP & Incharge, Administration Dept.
- 4. The EVP & Incharge, IT Dept.,
- The JSVP & Incharge, Establishment Dept.
- 6. The JSVP & Incharge, Policy Servicing & Claims Dept.
- The JVP & Incharge (I/A)
- 8. The JVP & Incharge, Combined SC
- Master file.
- 10. Office Order file.
- Personal file.

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